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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0420-0022
MEMORANDUM
08 April 2020

To: **Regional Directors**
Minister of Basic, Higher, and Technical Education, BARMM
Schools Division Superintendents
Regional and Division Sports Officers

Subject: **DATA VERIFICATION AND VALIDATION ON**
SCHOOL SPORTS FACILITIES FOR THE
SCHOOL SPORTS INFORMATION MANAGEMENT SYSTEM

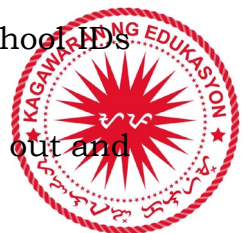
The Office of the Undersecretary for Administration (OUA), through the Bureau of Learner Support Services–School Sports Division (BLSS–SSD), issued Memorandum No. 16-0320-0679 dated February 28, 2020 entitled *Data Gathering on School Sports Facilities for the School Sports Information Management System* that primarily aims at identifying sports facilities present in all public schools nationwide.

A total of 41,112 responses or 86 percent of the total 47,690 public elementary and secondary schools all over the country were gathered by the BLSS–SSD as of the scheduled March 31, 2020 deadline. However, some schools have double or multiple entries and/or erroneous entries in information such as the school ID and schools division.

To address these issues, a **Data Validation on School Sports Facilities for the School Sports Information Management System (SSIMS)** shall be conducted in order to verify the data and information keyed in by the schools in the online survey form accessible through this link: bit.ly/SSIMSFacilities.

Specifically, the validation aims to:

1. identify schools that have double or multiple entries, distinguish which entry should be considered, and omit those which are invalid;
2. validate the information provided by the schools such as the school IDs and the schools divisions they belong to;
3. rectify other erroneous information found in the report; and
4. provide opportunity for compliance of schools that have yet to fill out and submit the online survey form.



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]

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The BLSS-SSD shall generate a regional and division report of school-respondents to be sent to the regional and division offices, through the regional and division sports officers, respectively.



The Division Sports Officers (DSOs) are tasked/responsible in ensuring that the objectives of the validation process will be attained in their reports, to be vetted by their respective Schools Division Superintendents.

All reports with validated/authenticated information shall be sent back to the BLSS-SSD through email address **blss.ssd@deped.gov.ph** on or before **April 17, 2020**.

Moreover, personnel from the BLSS-SSD, together with the Regional Sports Officers (RSOs), shall conduct their validation on selected schools per division on a scheduled date after all the validated reports by the DSOs have been consolidated.

For questions and concerns, kindly contact the BLSS-SSD at landline number **(02) 8632-0260** or at the email address stated above.

For immediate and appropriate action.



ALAIN DEL B. PASCUA
Undersecretary



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