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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-1021-0222
MEMORANDUM
26 October 2021

For: **Educational Facilities Division**
Regional and Division Engineers and Architects
All Others Concerned

Subject: **ORIENTATION AND WORKSHOP ON MICROSOFT TEAMS**
FOR SUBMISSION OF GABALDON SCHOOLHOUSES
DOCUMENTATION

In relation to OUA Memo 00-1021-0122 titled *Immediate Submission of Photos, Stories, and Relevant Information on Gabaldon and Other Public School Heritage Structures* dated 18 October 2021, the Office of the Undersecretary for Administration (OUA) is organizing an **Online Orientation and Workshop on the Use of Microsoft Teams for Submission of Gabaldon Schoolhouses Documentation** on **28 October 2021 (Thursday) at 9:00 a.m. to 11:00 a.m.**

All DepEd Engineers and Architects involved in the Gabaldon Restoration Project are required to attend and to **prepare 3-5 photos** of Gabaldon Schoolhouses in their respective areas which will be uploaded during the workshop. The online orientation and workshop will be conducted via Microsoft Teams. Please make sure to have access to Microsoft Teams prior to the activity. Participants may join through this link: <https://bit.ly/OUATeamsWorkshop>.

For queries on the online workshop, please contact Mr. Nereo Bolante of the Office of the Undersecretary for Administration at 0917-8425512 and email nereo.bolante@deped.gov.ph.

For strict compliance.



ALAIN DEL B. PASCUA
Undersecretary



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[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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